



**APPLICATION FOR REGULAR SITE DEVELOPMENT OF LAND**  
*(Regulation 6 of the AMC Site Development & Slope Modification Regulations, 2017)*

To

The Municipal Commissioner,  
Aizawl Municipal Corporation,  
Aizawl, Mizoram.

Sir,

I/We \_\_\_\_\_ [Name(s) in Full ], owner(s)/lessee(s) of the land the particulars of which are given below, hereby apply for permission to conduct site development works on the Land of L.S.C. No. \_\_\_\_\_ on/in Plot No.in \_\_\_\_\_

\_\_\_\_\_ Veng and in accordance with Regulation 6 of the AMC Site Development & Slope Modification Regulations, 2017. I/We forward here with the following documents in triplicate duly signed by me/us and the Licensed Geologist/Geotechnical Engineer/Civil Engineer/Supervisor/Group/Firm:

- 1) *Site Plan as prescribed in Regulation 6.3.*
- 2) *Estimated quantities of excavation and fill.*
- 3) *Statement of proposed land use for the site on which the site development is to be performed*
- 4) *Ownership title.*
- 5) *Attested copy of receipt of application fee.*
- 6) *No Objection Certificate (NOC) from the concerned Local Council.*

I request that the construction be approved and site development permit

Issued to me.

Yours faithfully,

Signature of applicant : \_\_\_\_\_

Name in block letters : \_\_\_\_\_

Address with House No. : \_\_\_\_\_

Phone No. : \_\_\_\_\_



**GRANT OR REFUSAL OF DEVELOPMENT PERMIT**

*(Regulation 14 of the AMC Site Development & Slope Modification Regulations, 2017)*

No. \_\_\_\_\_

Dated: \_\_\_\_\_

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Sir,

With reference to your application No. \_\_\_\_\_

Dated \_\_\_\_\_ for site development of the Land of L.S.C.

No. \_\_\_\_\_ on/in Plot No. \_\_\_\_\_ in \_\_\_\_\_

Veng, I have the honour to inform you that permission has been granted/permission with the following modifications/conditions/permission cannot be granted by the Municipality on the following grounds:

Modifications/Conditions/Grounds for rejection of the application:

- (1) \_\_\_\_\_
- (2) \_\_\_\_\_

Commissioner  
Aizawl Municipal Corporation



**NOTICE FOR COMMENCEMENT OF DEVELOPMENT WORK**

*(Regulation 6.4(v) of the AMC Site Development  
& Slope Modification Regulations, 2017)*

To

Commissioner,  
Aizawl Municipal Corporation,  
Aizawl

Sir,

I have the honour to inform you that site development works on the Land of  
L.S.C.No \_\_\_\_\_ on/in PlotNo. in \_\_\_\_\_ Veng  
will be commenced on \_\_\_\_\_ as per your permission given  
Vide No. \_\_\_\_\_ dated \_\_\_\_\_.

I request that the construction be approved and site development permit  
Issued to me.

Yours faithfully

Signature of applicant : \_\_\_\_\_  
Name in block letters : \_\_\_\_\_  
Address with HouseNo. : \_\_\_\_\_  
PhoneNo. : \_\_\_\_\_



**COMPLETION CERTIFICATE**

*(Regulation 19 of the AMC Site Development & Slope Modification Regulations, 2017)*

To

Commissioner,  
Aizawl Municipal Corporation,  
Aizawl.

Sir,

I have the honour to inform you that the site development works on the Land of L.S.C. No. \_\_\_\_\_ on/in Plot No. \_\_\_\_\_ in \_\_\_\_\_ Veng has been completed in accordance with permit No. \_\_\_\_\_ dated \_\_\_\_\_. The work has been completed on \_\_\_\_\_.

The work has been executed in accordance with the permit given and no provisions of the Site Development Regulations have been violated.

Yours faithfully,

Signature : \_\_\_\_\_  
Name of Permit Holder : \_\_\_\_\_  
Address : \_\_\_\_\_

**CERTIFICATE**

I hereby certify that the work has been supervised by me and completed in accordance with the plans and specifications approved by the Municipality and that no provisions of the AMC Site Development and Slope Modification Regulations, 2017 have been violated.

Date: \_\_\_\_\_

Address : \_\_\_\_\_  
Signature : \_\_\_\_\_  
Name of Technical Personnel \_\_\_\_\_  
Licence / Registration No. : \_\_\_\_\_

**REQUIREMENTS FOR REGISTRATION AND COMPETENCE OF  
PROFESSIONAL AND PROFESSIONAL LICENCE FEES**

Sl. No	Professional Licence	Qualification Requirement	Competency	Licence Fee	Renew Fee Pay annual
1	Engineering Geologist	At least four year degree in Geology from a recognized university, or member Of the Indian Society of Engineering Geology or equivalent overseas institution, with minimum 3years relevant experience in professional geology practice with site investigation field work: i) under qualified geologist -OR- ii)passing of the AMC examination for engineering geologists.	a) Preparation of geotechnical report in support of a site development permit. b)Inspection of construction excavation. c)Issuing of certificate of supervision	Rs.500.00	Rs.250.00
2	Civil Engineer	Degree in Civil Engineering from a recognized Indian or foreign university, or the Member of Civil Engineering Division of the Institute of Engineers (India) of the statutory body governing such profession, ascend when established.	a)Preparation of all site, grading and drainage plans and related information connected with site development permit; b)Design of drainage structures, including hydrology and hydraulic calculations; c)Inspection of civil works excluding stability of excavations; and d)Issuing certificate of supervision and completion for site development works.	Rs.500.00	Rs.250.00

3	Soil/ Geotechnical Engineer	Degree in Civil Engineering from a recognized university and i. Post-graduate degree in soils/ Geotechnical Engineering from a Recognized Indian or foreign university -OR- ii. Minimum 3years relevant experience in professional soils/ geotechnical engineering practice with design work under qualified soils/ geotechnical engineer -OR- iii. Minimum of 3years relevant experience in professional soils/ geotechnical engineering practice with design work and passing of the AMC examination for soils/ geotechnical engineers.	a ) Preparation of geotechnical report in support of a site development permit. b) Inspection of fills and excavations in soil. c) Issuing of certificate of completion for site development works	Rs.500.00	Rs.250.00
4	Group/Firm	As given under sl.no.1 through sl.no.4	As given under sl .no.1 through sl.no.4	Rs.1000.00	Rs.500.00



## **DUTIES AND RESPONSIBILITIES OF TECHNICAL PERSONNEL AND APPLICANT/OWNER**

### ***I Duties and responsibilities of Engineers, Structural Engineers, Architects, Supervisors and Groups/Firms:***

- (1) They shall be well-conversant with the provisions of the Act, these Regulations and all relevant rules and regulations made under the Act.
- (2) They shall submit all reports, estimates, plans or drawings, as may be necessary, together with all documents and other details which are required to be submitted under these Regulations.
- (3) They shall comply with all directions of the Aizawl Municipal Corporation in connection with the site development work, for which they have prepared reports, estimates, plans or drawings, expeditiously and fully. When they do not agree with such directions, they shall state their objections in writing within the stipulated time.
- (4) They shall immediately intimate corrections or other changes made by the main there ports, estimates, plans or drawings, as per direction from the Aizawl Municipal Corporation to the owner.
- (5) They shall not take up preparation of reports, estimates, plans or drawings, if the same are intended to be executed in contravention of the provisions of these Regulations.
- (6) They shall give all facilities to the Aizawl Municipal Corporation to inspect and examine the work in progress.
- (7) They shall be held responsible for any work executed on site in contravention of the provisions of these Regulations.
- (8) They shall not deviate or allow any deviation from the sanctioned Site Development Permit in the execution of work at site.
- (9) They shall submit certificates in regard to commencement of work at site, and completion certificate within 15 days after the work is completed.
- (10) They shall be deemed to have continued their supervision of the site development work unless they have intimated the Aizawl Municipal Corporation, in writing, that they have ceased to serve as the technical personnel for the site development work, and shall be held responsible for the work executed up to the date of intimation.
- (11) The Aizawl Municipal Corporation may, in the case of violation of any of the provisions of the Act and these Regulations, take action against any technical personnel in accordance with the provisions of these Regulations.

## ***II Duties and Responsibilities of Applicant/Owner:***

- (1) Permit holder shall engage technical personnel as required under these Regulations.
- (2) He shall provide safety of workers and others during construction from commencement to completion.
- (3) He shall ensure that nought due inconvenience is caused together in the course of the construction activities.
- (4) He shall observe and perform directions of the Aizawl Municipal Corporation, as issued from time to time, and all terms and conditions of the site development permit and the provisions of the Act, Rules and Regulations relating to site development/slope modification work.
- (5) He shall be responsible for non-compliance of instructions, details and specifications supplied by the technical personnel during site development work.
- (6) He shall not allow any deviation from the sanctioned site development permit in the course of site development work.
- (7) Any expenditure for demolition, repairs, or restoration work arising out of damage to neighbouring property/land shall be borne by the owner/permit holder.



## CERTIFICATE

I hereby certify that all drawings and reports in my application for Site Development & Slope Modification of my site prepared by the under mentioned Technical Personnel and is acknowledged by me to abide by ANNEXURE II of the AMC Site Development & Slope Modification Regulations,2017.

Plot/LSC No. \_\_\_\_\_

Ward No. \_\_\_\_\_

Local Council \_\_\_\_\_

Technical Person \_\_\_\_\_

Regn. No. \_\_\_\_\_

Signature of Owner : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. : \_\_\_\_\_

## CERTIFICATE

(Mizo version)

AMC Site Development & Slope Modification Regulations, 2017  
ANNEXURE II in a sawi ang hian ka ram leilung khawihdanglamna atana a hnuai  
a Technical Personnel in Report/Drawing min siam sak hi thak a tiin ka pawm  
thlap e.

Plot/LSC No. \_\_\_\_\_

Ward No. \_\_\_\_\_

Local Council \_\_\_\_\_

Technical Person \_\_\_\_\_

Regn. No. \_\_\_\_\_

Signature of Owner : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No. : \_\_\_\_\_

