



AIZAWL MUNICIPAL CORPORATION

THUAMPUI, AIZAWL, MIZORAM. PIN - 796017. Ph: 0389 - 2352090

No. M.12049/1/2016-AMC(IT)

25th October 2016

RE-INVITATION FOR EXPRESSION OF INTEREST (EoI) FOR ESTABLISHING WI-FI HOTSPOTS IN AIZAWL



The Commissioner, Aizawl Municipal Corporation (AMC) re-invites Expression of Interest from interested IT Service Providers for establishing WiFi Hotspot in Aizawl city. The Eol document can be downloaded from www.amc.mizoram.gov.in and can also be obtained from IT Cell, AMC office during office hour.

Interested Service Providers may furnish their Eol with all the necessary documents in a sealed cover on or before 10th November, 2016 by 12:00 noon to the undersigned.

Sd/- Dr. H. Lalthlangliana
Municipal Commissioner
Aizawl Municipal Corporation

Memo No. D.12049/1/2016-AMC(IT)

Dated Aizawl, 25th October, 2016

Copy to:-

- 1) PA to Mayor/Dy. Mayor, for kind information.
- 2) PA to Commissioner/Secretary, for kind information.
- 3) System Administrator, for uploading on AMC website.
- 4) Editor, Vanglaini, The Aizawl Post for publication in his esteemed Newspaper for 2 consecutive days with the size 5"x 5".
- 5) Notice Board.
- 6) Guard File.

(ETHEL ROTHANGPUII)

Secretary

Aizawl Municipal Corporation



Re-Invitation for Expression of Interest (EoI)
for
Short listing of Service Provider
**For Establishing Wi-Fi Hotspots in
Aizawl City**

October 2016



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Part I: General Terms

1. GOAL OF THIS EXPRESSION OF INTEREST (Eoi)

The objective of this Eoi is to solicit proposals from the interested bidders for participation in a bid process for selection of Service Provider for Establishing Wi-Fi Hotspots in Aizawl City.

2. EOI ISSUING AUTHORITY

This Invitation for Expression of Interest (Eoi) is issued by the Aizawl Municipal Corporation (AMC), for short listing reliable and potential bidders. AMC decision with regards to the short-listing of bidders through this Eoi shall be final and the Municipal Corporation reserves the right to reject any or all of the bids without assigning any reason.

Sl. No	Item	Description
1	Project Title	Establishing WiFi Hotspots in Aizawl City
2	Project Initiator Details	
	Department	Aizawl Municipal Corporation (AMC)
	Contact Person	Mr. K. Vanlalruata System Administrator Aizawl Municipal Corporation Aizawl, Mizoram Pin – 796017 Phone - +919862666072
	Address	Aizawl Municipal Corporation CCBT Building, Thuampui Aizawl, Mizoram Pin – 796017 Email: amcmizoram@gmail.com
	Website	www.amc.mizoram.gov.in

3. TENTATIVE CALENDAR OF EVENTS

The following table enlists important milestones and timelines for completion of bidding activities:

Sl. No.	Milestone	Date and Time (dd-mm-yyyy; hh:mm)
1.	Release of Invitation for Expression of Interest (Eoi)	25 th October 2016
2.	Last date for Submission of Eoi Response	10 th November 2016 at 12:00 pm
3.	Opening of Eoi Responses	10 th November 2016 at 2:00 pm
4.	Declaration of Short listed Firms	15 th November 2016

4. AVAILABILITY OF THE EOI DOCUMENTS

The Eoi documents can be downloaded from www.amc.mizoram.gov.in and can also be obtained from AMC office during office hour. The bidders are expected to examine all instructions, forms, terms, project requirements and other details in the Eoi documents. Failure to furnish complete information as mentioned in the Eoi documents or submission of a proposal not substantially responsive to the Eoi documents in every respect will be at the bidder's risk and may result in rejection of the proposal.

5. EOI PROCESSING FEES

A non-refundable processing fee of Rs. 20,000 (Rupees twenty thousand) only has to be submitted in cash along with the Eoi Response. Bids received with or without an inadequate Eoi Processing fees shall be liable to get rejected.

6. VENUE & DEADLINE FOR SUBMISSION OF PROPOSALS

Proposals, in its complete form in all respects as specified in the Eoi, must be submitted to the Aizawl Municipal Corporation at the address specified above in **Section 2**. AMC may, in exceptional circumstances and at its discretion, extend the deadline for submission of proposals by issuing an addendum which will be made available on the AMC's website; in which case all rights and obligations of the AMC and the bidders previously subject to the original deadline will thereafter be subject to the deadline as extended.

Part II: Scope of Services

1. BACKGROUND

Aizawl Municipal Corporation (AMC) is an Urban Local Body which provides many civic facilities for public like Road, Drainage, Streetlight, etc. in the Aizawl city. In a quest to develop world class city for its citizen, AMC are taking initiative to provide WiFi service for accessing Internet at selected locations.

2. OBJECTIVE:

The Aizawl Municipal Corporation (AMC) proposed to use Wi-Fi facility for better governance, and to improve the operational efficiency and to easily interact with citizens viz.

- i. Introduction of Mobile governance.
- ii. Online applications of Building Permissions, Shop licensing, etc.
- iii. Online Tax payment.
- iv. Provide customized alerts to citizen.
- v. Disseminate Information such as Disaster related alerts, Sanitation related alerts, etc. all in real time conditions.

3. BROAD SCOPE OF WORK

- a) The broad scope of work will include providing Wi-Fi facility (at various selected locations in Aizawl), including all the software, hardware and network components along with bandwidth, and support facility. The agency shall be required to implement an end to end solution.
- b) The Solution will be comprehensive and explicitly will include all the software, hardware and networks components along with adequate bandwidth and support facility for a minimum period of 5 years. The agency shall be requiring implement an end to end solution.
- c) The broad features of Wi-Fi Project will be inclusive but not limited to;
 - i. Supply, configuration and installation of the state of the art Wi-Fi service including internet bandwidth.
 - ii. Provide the web based portal for user to login/authentication for Wi-Fi Access.

- iii. Provisioning the access control and audit trail mechanism as per industry standard and security norms defined by various regulatory bodies.
- iv. Provide the web based management console to monitor and manage the Wi- Fi access.
- v. Facility to define rule based access depending on usage, time duration, etc.
- vi. Facility to restrict internet access based on the URL, application, category, signature, etc.
- vii. Provision for customizable reports for Wi-Fi Access Logs.
- viii. Facility to enable/disable specific user/system from Wi-Fi Access.

4. CAPABILITIES OF THE SYSTEM INTEGRATOR/VENDOR

- a) Potential integrators / vendors should provide a summary covering the all implementation for the proposed Wi-Fi Services.
- b) Brief write up on existing capability in delivering the proposed services, including the number of customers and scale of organization to deliver the services on a managed basis.
- c) Detail explanation on how the above services will be achieved, Technology proposed / deployed.
- d) The proposed system should be scalable to accommodate/meet the increased bandwidth usage/more users from time to time, to ensure there is no degradation in the QoS.
- e) Demonstration of any established Wi-Fi deployments, Technology used, design considerations, and the model of operation adopted.
- f) Basis for System Operational and the redundancy planned in case of an eventuality for a 24/7 operations.

Part III: Bidding Terms and Pre-Qualification Criteria

1. CONDITIONS UNDER WHICH THIS EOI IS ISSUED

- i. This Eoi is not an offer and is issued with no commitment. AMC reserves the right to withdraw the Eoi and change or vary any part thereof at any stage. AMC also reserves the right to disqualify any bidder, should it be so necessary at any stage.
- ii. AMC reserves the right to withdraw this Eoi if AMC determines that such action is in the best interest of the Aizawl Municipal Corporation.
- iii. Timing and sequence of events resulting from this Eoi shall ultimately be determined by AMC.
- iv. No oral conversations or agreements with any official, agent, or employee of AMC shall affect or modify any terms of this Eoi and any alleged oral agreement or arrangement made by a bidder with any department, agency, official or employee of AMC shall be superseded by the definitive agreement that results from this Eoi process. Oral Communications by AMC to bidders shall not be considered binding on AMC, nor shall any written materials provided by any person other than AMC.
- v. Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against AMC or any of their respective officials, agents, or employees arising out of, or relating to this Eoi or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- vi. Applicants who are found to canvass, influence or attempt to influence in any manner for the qualification or selection process, including without limitation, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.
- vii. Each applicant shall submit only one Pre-qualification requirements proposal.
- viii. All devices and accessories supplied for establishment of WiFi hotspot will be the sole property of AMC.
- ix. Establishment of Wifi hotspots must be completed on or before **31st December 2016** failing which AMC has the right to terminate the contract.
- x. Each Bidder must submit

2. TERMS & CONDITIONS OF CONTRACT

I. AMC will only provide the location. Any infrastructure and hardware at each of location will be borne by the vendor/bidder as part of the proposed services. Vendor bidders are not allowed to take advantage of this branding and advertising opportunity associated at each of the WiFi location without prior permission of AMC.

II. Bidders are requested to have the viability assessed for the each site by having done proper survey with regard to the footfall and estimated nos. of users.

III. AMC reserves the right to accept / modify or reject any or all EOI offers any time with incurring any liability.

IV. It should be noted that interest is only sought from service providers /bidders that have existing proven capability for implementation of WiFi.

V. All costs and expenses incurred by the bidders in any associated with the development preparation and submission on the Eor offers, including but not limited to attendance meetings , discussions, demonstrations, POC etc will be borne entirely and exclusively by bidder.

VI. The successful bidder is responsible for any illegal activity of the employee done by him during his work / presence in the Aizawl Municipal Corporation premises.

VII. The successful Bidder shall comply with all instructions/direction/rules and regulations of any statutory authority and discharge all obligations, imposed upon him by the statutory authorities or under any law and shall indemnify Aizawl Municipal Corporation and officers/employees from any claim or consequences/damages for any lapse or non compliance thereof.

VIII. The successful Bidder will be responsible for any accident or mishap or death of workers engaged by the successful Bidder and any claim made on this account will be paid by the successful Bidder, who will also indemnify Aizawl Municipal Corporation from any claim in this regards.

IX. The successful Bidder and his worker shall abide by the rules and regulations of the Aizawl Municipal Corporation as well as directions/instruction s issued by the Commissioner, Aizawl Municipal Corporation or on his behalf by the authorities from time to time and violation of which may result in cancellation of the contract.

X. In the event of infringement of any law by any of the workers engaged by the successful Bidder, Bidder shall be under obligation to change the worker immediately on the instruction of the Aizawl Municipal Corporation authorities.

XI. Guarantee/Warranty Terms:

a) The Bidder has to warrant that the Goods supplied under this Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

b) The Bidder further have to warrant that the Goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except when the design and/or material is required by the EOI Inviting Authority's specifications) or from any act or omission of the successful Bidder, that may develop under normal use of the supplied goods.

c) All the equipments including the accessories supplied should carry comprehensive warranty (including all spares, accessories and consumables) for a period mentioned in this document in the first instance. During this period, the successful Bidder shall replace all defective parts / accessories / consumables and attend to all repairs/break downs and undertake stipulated number of preventive maintenance visits to every user installation site. The cost of spare parts for all replacements has to be borne by the successful Bidder during the period of comprehensive warranty. The items which are not covered under warranty should be clearly mentioned along with rate of the items.

d) On expiration of the comprehensive warranty period, the successful Bidder shall be willing to provide after sales support for an additional period of time.

e) After sales service centre in Aizawl (Mizoram) preferably or at least in East India should be available as part of the pre-qualification and the Bidder shall provide proof of their capability to undertake such maintenance/repair within the stipulated time.

(Companies without service center in Aizawl should give an undertaking that they shall establish one within a year of the signing of contract)

f) If the Bidder, having been notified, fails to rectify the defect(s) within the period specified mentioned in this document, the EOI Inviting Authority may proceed to take such remedial action as may be deemed necessary, at the successful Bidder's risk and cost and without prejudice to any other rights which the EOI Inviting Authority may have against the successful Bidder under the contract.

g) The equipment which requires quality assurance test shall be done at free of cost immediately after installation, during the comprehensive warranty period, during the CMC / AMC period, by the demand of User and also when major spares are replaced.

h) Any mandatory approval required for installation shall be obtained by the successful Bidder in liaison with the respective authorities.

i) The Bidder shall submit the parameters which require calibration and the frequency of calibration required.

j) The Bidder shall undertake on-site calibration of the equipment every year as part of the after sales service during the period of comprehensive warranty, CMC/AMC or on demand from the user.

k) The Bidder shall also have to submit whether periodic replacements of consumable items are required for proper functioning of their quoted machine/Equipment. If yes they should submit the list of such consumables along with price list and frequency of replacement per year, if the same is not replaced free of cost during warranty / guarantee period.

l) The offered warranty includes:

i). Testing & calibration as per technical/service/operation manual of the manufacturer or as per the period specified or as per the demand of the user.

ii). Quality Assurance tests (if applicable).

iii). The cost of labour for all repairs/ and all spares required for replacement during repairs all kinds of accessories.

iv). The exclusion of warranty of any vital equipment parts will be compared with offers of other Bidders during evaluation of the bids and this may be taken into consideration in deciding the successful Bidder on the basis of expert advice.

v). The Bidder shall provide up-time warranty of complete equipment as mentioned in this document, the uptime being calculated on 24 (hrs) X 7 (days) basis failing Warranty period will be extended for every additional day of down time equal to one week.

XII. Comprehensive Annual Maintenance Contract:

a) The decision to enter into CMC or Annual Maintenance Contract will be determined on the basis of cost and complexity of the equipment by the EOI Inviting Authority, at its discretion, prior to the expiration of warranty period.

b) The Comprehensive Maintenance Contract (CMC) is otherwise an extended warranty. All the terms and conditions agreed by the successful Bidder for executing the comprehensive warranty of the equipment shall be extended during the period of CMC, only difference being the payment of CMC charges is absent during the period of comprehensive warranty.

c) The cost of CMC, accessories and spares, reagents and consumables as in case may be quoted along with taxes applicable, if any. The taxes to be paid extra, to be specifically

indicated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later.

d) Failure/refusal on the part of the successful bidder supplying/installing the equipments to enter into CMC with the EOI Inviting Authority, at the end of the Comprehensive Warranty Period, if the Annual Maintenance Contract, as the case may be, desires so, shall lead to forfeiture of performance security and may also result in the blacklisting/debarring of the Bidder.

e) The successful Bidder shall also indicate the rates for the CMC in price bid form and such rates are binding on the successful bidders after the expiration of the warranty period. The yearly rates for CMC shall remain the one and the same as quoted in the price bid form for the extended years.

f) Cost of CMC (excluding taxes, if any) will be considered for Ranking/Evaluation purpose.

g) The payment of the agreed CMC charges will be made as per frequency for payment after satisfactory completion of said period, on receipt of service report/ break down report from the user.

h) The Bidder shall also have to submit whether periodic replacements of consumable items are required for proper functioning of their quoted machine/Equipment? If yes they should submit the list of such consumables along with price list and frequency of replacement per year if the same is not included in quoted Comprehensive Annual Maintenance Contract charges per year.

i) Payment of CMC charges will be done after every six months after completion of the Period.

XIII. Firm have to provide a minimum UPTIME GUARANTEE of 95% (95% of 365 Days) per year during the warranty period as well as during the Comprehensive Annual Maintenance Contract.

XV. While calculating the total unit price of the item / system to be procured, expenditure to be incurred in maintenance of the quoted item / system including all spare parts for a total period of 5 years after expiry of the warranty period of 5 years shall also be taken into consideration. Accordingly, it is mandatory for the bidders to submit the rate for Comprehensive Annual Maintenance Contract (with spares) for a minimum period of 5 years after the expiry of warranty period of 5 years.

XV. **Delivery period and Installation:** - Delivery period for supply of items would be 6 weeks from the effective date of contract. Installation completion should be 6 weeks from the date of supply of materials. Please note that contract can be cancelled unilaterally by

the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer.

XVI. Liquidated Damage: - In the event of the Seller's failure to submit the Bonds, Guarantees and Documents, supply the goods, installation of equipment, training, etc. as specified in this contract, the Buyer may at his discretion, withhold any payment until the completion of the contract. The Buyer may also deduct from the Seller as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered, stores/services mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.

3. RIGHTS TO THE CONTENT OF THE PROPOSAL

For all the bids received before the last date and time of bid submission, the proposals and accompanying documentation of the Pre-Qualification proposal will become the property of AMC and will not be returned after opening of the pre-qualification proposals. AMC is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders. AMC shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.

4. ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS

By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all sections of this EoI, including all forms, schedules and annexure hereto, and has fully informed itself as to all existing conditions and limitations.

5. EVALUATION OF PRE QUALIFICATION PROPOSAL

The bidders' Pre-Qualification Proposal in the bid document will be evaluated as per the requirements specified in the EoI and adopting the pre-qualification criteria spelt out in this EoI. The Bidders are required to submit all required documentation in support of the prequalification criteria specified (e.g. detailed project citations and completion certificates, client contact information for verification, profiles of project resources and all others) as required for evaluation.

6. LANGUAGE OF PROPOSALS

The proposal and all correspondence and documents shall be written in English.

7. PRE-QUALIFICATION CRITERIA

The invitation for bids is open to all entities registered in India who fulfil prequalification criteria as specified below:

- a) The participation is restricted to companies/firms registered in India.
- b) The Bidder for AMC Wi-Fi project should satisfy all of the criteria below on its own:
 - i. The Bidder should be a company/firm registered under Indian Companies Act 1956 or The Indian Partnership Act, 1932.
 - ii. The Bidder should be a profitable company/firm for the last two years and must have an annual turnover of not less than INR 1 Crore for each of the last two financial years ending 31st March 2016.
 - iii. The Bidder (Service Provider) must have at least 15 full time IT professionals on its payroll.

8. REQUIREMENTS OF EOI

The interested bidders shall be required to submit the following details:

- a) The Interested Bidder will submit the Detailed Project Model including
 - i) **The Technology model** - Brief explanation and demonstration for how the above services will be achieved, technology proposed/deployed
 - ii) **The Financial Model** - The Bidder should clearly specify the user charges for the specified duration and available Bandwidth.
 - iii) **The TimeLine** for Go Live of the Project
- b) Proposal are invited in two parts (**Parts A – Technical bid, Part B- Financial bid**) and It should be submitted in **two separate sealed envelopes. Separate Technical and Financial bids** must be submitted for the two groups of hotspot locations shown below.

Hotspots Location – GROUP-A	
1.	J. Thankima College, Bawngkawn
2.	Aizawl North College, Ramhlun
3.	Hrangbana College, Chanmari
4.	Aizawl West College, Dawrpui Vengthar
5.	Johnson College, Khatla
6.	Govt. Aizawl College, Sikulpuikawn
7.	T. Romana College, Republic

Hotspots Location – GROUP-B	
1.	J. Thankima College, Bawngkawn
2.	Aizawl North College, Ramhlun
3.	Hrangbana College, Chanmari
4.	Aizawl West College, Dawrpui Vengthar
5.	Johnson College, Khatla
6.	Govt. Aizawl College, Sikulpuikawn
7.	T. Romana College, Republic
8.	Treasury Square
9.	Millenium Center

- c) Documents like Product literature, brochure, specification sheet, etc. clearly describing various features and technical specifications for each of items used in the proposed solution including all its components like Access Points (AP's), Routers, Switches, etc.
- d) Details of similar projects executed in the past with Client references for the projects implemented.
- e) Company/Firm profile, Profit & Loss statement, Balance sheet for the last 2 yrs, No. of Employees, Head Office Location, etc.
- f) Model for Financial Sustainability and Operational Sustainability of the Wi-Fi project, on revenue sharing basis, for a minimum period of 2yrs to max of 5 yrs.
- g) Bidders will be required to make the presentation of their proposed solution showcasing various features, technical capabilities and financial model.
- h) The demonstration highlighting user interface and main features should be provided.
- i) If needed, the bidder shall be required to install the required hardware in one of the location to be suggested by AMC for demonstration and evaluation purpose, which shall address the issues like area coverage, capacity, density, and security, which would be considered as a pre-qualification criterion.

9. PRE-QUALIFICATION REQUIREMENTS PROPOSAL

The Pre-Qualification Proposal should be submitted in the sealed envelope with the following details.

Bidders are requested to submit their response for the Pre-Qualification Requirements in five (5) parts, clearly labelled according to the following categories:

1. Part I – Covering Letter, Processing Fee, and Power of Attorney

- a) Covering Letter from the Bidder as per the format provided in **Annexure – Form I**
- b) A non-refundable processing fee for Rs. 20,000 (Rupees Twenty thousand) only in the form of a Demand draft or a Pay Order or in cash drawn in favour of **Municipal Commissioner, Aizawl Municipal Corporation** payable at Aizawl has to be submitted along with the EoI Response.
- c) Power of Attorney to represent the firm.

2. Part II – Details of the Organization

- a) This part must include a general background of the respondent organization (limited to 400 words) along with other details of the organization as per the format provided in the EoI (Annexure – Form II). Enclosing the mandatory supporting documents listed in the format.
- b) The bidder must also provide the financial details of the organization as per format provided in the EoI (Annexure – Form III). Enclosing the mandatory supporting documents listed in the format.

3. Part III – Relevant Project Experience for Transitioning of Turnkey IT Projects

Respondents must provide details (client organization, nature/ scope of the project, project value) of Turnkey IT project experience as per the format provided in the EoI (Annexure – Form IV). The projects mentioned here should match with the projects quoted by the respondent in order to satisfy the qualification requirements. Enclose the mandatory supporting documents listed in format.

4. Part IV – Proof of Fulltime IT Professionals in the Bidder's Organization

The bidder must enclose copy of the bidder's organization with the number of full time IT professionals in the bidder's organization and also submit CV of its employees.

10. SELECTION OF IMPLEMENTATION PARTNER

The selection of the implementation partner will be on basis of a Limited bidding process in response to a RFP to be invited by AMC on the basis of EOI.

Part IV: Annexure – Response Formats

1. FORM I: COVERING LETTER

(Company/Firm letterhead)

[Date]

To

Municipal Commissioner
Aizawl Municipal Corporation

Dear Sir,

Ref: Expression of Interest Notice for Selection of Service Provider for establishment of WiFi Hotspots in Aizawl City.

Having examined the Expression of Interest (Eoi), the receipt of which is hereby duly acknowledged, we, the undersigned, intend to submit a Pre-qualification requirements proposal in response to the Expression of Interest (Eoi) for Selection of Service Provider for establishment of WiFi Hotspots in Aizawl City.

We attach hereto the response as required by the Eoi, which constitutes our proposal.

Primary and Secondary contacts for our company/firm are:

	Primary Contact	Secondary Contact
Name:		
Title:		
Company/Firm Name:		
Address:		
Phone:		
Mobile:		
Fax:		
E-mail:		

We confirm that the information contained in this response or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to Aizawl Municipal Corporation (AMC) is true, accurate, verifiable and complete. This response includes all information necessary to ensure that the statements therein do not in whole or in part mislead the department in its short-listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so, for establishment of WiFi Hotspot in Aizawl City.

We agree for unconditional acceptance of all the terms and conditions set out in the Eoi document.

It is hereby confirmed that I/We are entitled to act on behalf of our company/corporation/ firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Dated this Day of **2016**

(Signature) (In the capacity of)

(Name)

Duly authorized to sign the EOI Response for and on behalf of:

(Name and Address of Company/Firm) Seal/Stamp of bidder

Witness Signature :

Witness Name :

Witness Address :

2. FORM II: GENERAL DETAILS OF THE ORGANIZATION

Details of the Organization	
Name of organization	
Nature of the legal status in India	
Legal status reference details	
Nature of business in India	
Date of Incorporation	
Date of Commencement of Business	
Address of the Headquarters	
Address of the Registered Office in India	
Other Relevant Information	
Supporting Documents	
Memorandum of Association (MOA)/Agreement of the Company/firm.	

3. FORM III: FINANCIAL DETAILS OF THE ORGANIZATION

Financial Information			
	FY 2013-14	FY 2014-15	FY 2015-16
Revenue (in INR crores)			
Net Profit (in INR crores)			
Other Relevant Information			
Supporting Documents:			
a. Auditor Certified financial statements for the Last three financial years; 2013-14, 2014-15, and 2015-16.			
b. Unaudited financial statements certified by the Company/Firm's auditor for the latest year (2015-16) (in case the auditor certified statement for 2015-16 is not available)			

4. FORM IV: TRANSITIONING OF TURNKEY IT PROJECT EXPERIENCE

Transitioning of Turnkey IT Project Experience	
General Information	
Name of the project	
Client for which the project was executed	
Name and contact details of the client	
Current Status	
Project Details	
Description of the project	
Geographical Scope	
Outcomes of the Project	
Scope of Transition	
Business Processes	
Applications	
Technologies Used	
Infrastructure	
Operations & Services	
Number of Locations / Sites	
Other Details	
Due-Diligence During Transition	Y / N Indicate the duration in case there was a due-diligence performed before the selection process

Duration of Transition (post selection)	
Total Duration of the project (no. of Months, start date, completion date)	
Total cost of the project	
Total cost of the services provided by the Bidder	
Other Relevant Information	
Mandatory Supporting Documents: a) Letter from the client duly indicating the salient points like cost, period, scope of services like software , hardware, networking, O&M etc and successful completion of the projects	
Project Capability Demonstration	
Complete details of the scope of the project shall be provided to indicate the relevance to the pre-qualification criterion (which is part of minimum qualification criteria).	